



THE UNITED STATES ASSOCIATION FOR BODY PSYCHOTHERAPY

Exhibit Information
October 22-24, 2010
Concord, CA/Pleasant Hill, CA

Unraveling Trauma: Body, Mind, & Science

This is a unique opportunity to bring your organization's message and product directly to hundreds of body psychotherapists and allied professionals. This National Conference of the United States Association for Body Psychotherapy has a limited number of exhibition spaces available for YOU to rent.

Exhibit space will be at JFK University where the afternoon breakout sessions are located.

The USABP will be responsible for providing a table, draped and skirted, two chairs, an identification sign, and general illumination. A table is 6 feet long. Rental of ½ a table will be provided with 3 feet of table space (shared with another exhibitor), draped and skirted, one chair, an identification sign, and general illumination. Also, as an exhibitor you will be listed on the exhibitor roster which will be included in every registration packet.

Exhibitors will be responsible for shipping, unpacking, and providing persons to handle distribution of items. Use of private rooms for the purpose of setting up and/or demonstrating systems will NOT be allowed as we have planned a full conference schedule and would like to avoid any conflicts. Shipments into either JFK University or The Hilton Concord Hotel are the responsibility of the exhibitor. Any surcharge or storage fee imposed by either JFK University or The Hilton Concord Hotel will be the responsibility of the exhibitor.

Limited electricity is available for a few exhibitors (first come, first served) for a nominal fee. Exhibitors will also be responsible for their own AV needs such as TVs or VCRs. If you wish to rent one from the audio visual company associated with the USABP please inquire. This will be at your own expense.

Exhibit hours: The published exhibit hours are approximately 1:00 PM – 7:00 PM October 22-24, 2010. You may set up your exhibits on Friday morning, October 22, 2010. All exhibits must be cleared out by 6:30 PM on Sunday, October 24, 2010. There will be no exhibits available on Monday, October 25, 2010 (post-conference day)

Please note: We will have a USABP Bookstore who has the rights to and the primary responsibility for book sales. Exhibitors may sell only those books generated by their own organization. No exhibit space can be locked. You must secure your own exhibit materials and products.

Exhibit space rental fee

	Institutional Members	Individual Members	Non-members
Full Table	195.00	300.00	400.00
Half Table	115.00	175.00	225.00

SPECIAL CONFERENCE BONUSES

NEWSLETTER ADVERTISING – all exhibitors receive a 20% discount on the conference edition newsletter advertising. Contact Rita Justice, Ph.D. at usabp@usabp.org or call 202.466.1619 for more information about newsletter advertising.

PACKET INSERTS – all exhibitors receive a 20% discount on the inclusion of an advertising piece in the on site registration packets given to registrants. Exhibitors are responsible for layout and production of the piece and are responsible for duplication and delivery to USABP by October 1, 2010. Contact Robyn at usapb@usabp.org or by phone at 202.466.1619 for more information.

Payment

Fifty percent of the standard exhibit fee is due no upon submission of this form (based on space availability). It is non-refundable after August 15, 2010. The balance of the fee is due no later than September 15, 2010.

Application Procedure

Please fill out the enclosed application, indicating the size of exhibit space you wish to reserve. Please enclose a written description and supporting material such as brochures, which describe the nature of your exhibit and any products you wish to sell. Exhibits will be evaluated on a rolling basis as to the relevancy to this conference. Be sure to enclose a check or credit card number for your deposit.



THE UNITED STATES ASSOCIATION FOR BODY PSYCHOTHERAPY

Exhibitor Application
October 22-24, 2010

Unraveling Trauma: Body, Mind, and Science

We the undersigned, by its duly authorized officer, agent, or employee enter into a contract with the United States Association for Body Psychotherapy, Inc./ for exhibit space at the conference, October 22-24, 2010 at JFK University/Pleasant Hill, CA. This contract is subject to (1) acceptance by the USABP, and (2) additional terms and conditions that constitute part of, or are included in this contract.

“EXHIBITOR” hereby assumes entire responsibility and hereby agrees to protect, defend, indemnify and save USABP, the Hilton Concord Hotel, or JFK University, its operator, and each of their respective parents, subsidiaries, affiliates, employees, officers, directors, and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorney’s fees arising out of or caused by its installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole gross negligence of JFK University.

“EXHIBITOR” acknowledges that neither USABP, JFK University, or the Hilton Concord Hotel their owners or operators maintain insurance covering exhibitor’s property and that it is the sole responsibility of “EXHIBITOR” to obtain business interruption and property damage insurance insuring any losses by “EXHIBITOR”.

Authorization

This contract shall not be binding unless and until it is accepted and approved of in writing by the USABP, Inc. in witness whereof, applicant has caused this contract to be signed by an officer of the company or person duly authorized.

Name _____ Signature _____

Title _____ Date _____

Exhibitor Information

Organization _____ Contact Name _____
(This should be exactly as you want it on the identification sign)

Address _____

Telephone _____ Email _____

Payment Information

Please circle the applicable rate. Exhibit space rental fee – ½ due at signing of contract – balance due by September 15, 2010. Rental fees do NOT include AV, telephone, extension cords, or shipping surcharges. Not all sites have electricity.

	Institutional Members	Individual Members	Non-members
Full Table	195.00	300.00	400.00
Half Table	115.00	175.00	225.00

I am offering information only
 Check is enclosed

I am offering products for sale
 Please bill my credit card (MC, VISA, Disc)

Card Number _____ Exp date _____

Signature _____ Billing address (if different) _____

Please forward payment and this form with a description of what you intend to exhibit by fax to 832-717-7508 or by mail to:

USABP
8639 B 16th St., Suite 119
Silver Spring, MD 20910